



Friends & Family of Hebden Green School (FFOHGS)

Annual General Meeting 18th September 4pm

Minutes

Meeting opened at 4pm

Attendees: Rachael Wilson, Clare McCabe (Staff) Jan Gate, Diane Dixon, Alison Ashley (HeadTeacher)

Barbara Kilgallen (Schools Business Manager) Joy plant (Class Teacher) Fee Taylor and Jenny Hamlett-Orme

Apologies: Jill Pugh, Gail Healey, Carol Hodgkinson, Emma Armitage, Sophie Hitchen

Committee members discussed and approved

Chair: Rachael Wilson

Vice Chair: Clare McCabe

Treasurer: Jan Gate

Secretary: Emma Armitage

Chairs Report 2018/2019

Chair Rachael Wilson thanked everyone for their support and hard work in her first year as chair, FFOHGS have really worked well together as a team. Alison Ashley the headteacher and Harry Zimen chair of governors are very pleased in what we have achieved this year. Rachael hopes that we continue to work well together in this coming year.

We are very happy to welcome two new members to the team Fee Taylor and Jenny Hamlett-Orme.

Treasurer's Report 2018/2019

Treasurer Jan Gate discussed our finances for this past year we have done very well, the Halloween Disco made £328.10, Charismas Fair £1533.94, Easter bingo £636.70, and the Summer Fair raised £1828.98 all profits.

We have funded £8000 for the school library, we have given £200 towards the leavers prom and given £10 per child for them to spend as they wish last summer term.

Adopting a new constitution

We discussed adopting a new constitution from Parentkind it will make obtaining charity statues much easier, a letter will be sent out to parents with the constitution documents attached. Also a copy of the constitution will be displayed on the school website and at reception.

Projects for FFOHGS

We will continue to give £200 towards the leavers prom.

A proposed change to the £10 per child gift we gave last summer term, to maybe giving each class a fixed budget and asking the children what they would like to spend it on, letter to go out the beginning of the year 2020.

The refurbishment of the school hall will be our major project for the coming year, we raised nearly £2000 at Summer Fair and we will continue to raise money for the Hall at the Christmas Fair. We would like the whole school community to be involved in the planning. We will be sending out a letter for parents to discuss at home with their child or young person. Also a letter will be sent to the teachers for them to discuss with their pupils as well as a letter to the student council for them to have their input. A possible consultation assembly with the whole the school community to discuss the planning could be an option, we want the new hall to benefit everyone.



Lesley Jackson as asked could we fund 10 helmets to go with bikes 5 for primary 5 for secondary, we have excepted her request as it will benefit a lot of pupils, Barbara is to order the helmets and will give he receipt to Jan Gate to be reimbursed.

We would also like welcome new families to the schools letter will be going out and we are looking into setting up a parent forum to help with this.

Our next event is the Halloween Disco Wednesday 23rd October 5.30 to 6.30 & 6.30 to 8pm

A proposed after school club could be provided with a small contribution for the children who want to attend the 5.30 disco but who live too far away to go home and come back. Letters to be sent out to establish interest and numbers. Clare has asked Roberts to donate baps, Clare to find out what the children would like to eat so we know what food we can offer for them on the night. Diane to plan sensory play activities at the first disco.

Christmas Fair Saturday 30th November 2-4pm

Letters to be sent out to businesses to ask for raffle prizes, Diane has already started on this. Joy and Jenny to ask a butchers to see if they would kindly donate a meat hamper for the raffle.

Reverse Santa idea suggested any good quality items people could donate for Santa to give out to children in need. Family of the year, a family that is in need and worthy of a treat was also suggested.

Next meeting to discuss the Christmas fair is on Friday 8th November 9.30am

Meeting closed 5.20pm